

***Application to the Professional Phase of the Athletic Training Major***

Dear applicant:

Thank you for your continued interest in the Athletic Training Major at Penn State. As a current student in the Pre-Professional (pre-major) Phase (i.e. KINES 135, KINES 202, KINES 231 & KINES 233) of our academic program, I am writing to notify you that students pursuing the Professional Phase **must formally apply to the Athletic Training Major**. This is done via the Athletic Training Centralized Application Service (ATCAS), which can be accessed at <https://atcas.liasoncas.com/applicant-ux/#/login>. **The application will become active on Monday, September 10, 2018.** As part of this application process, students are required to pay a fee, and submit the following documents via ATCAS for admissions review:

1. *Official Academic Transcript(s) from ALL Institutions of Higher Education*
  - Please follow the appropriate instructions in ATCAS for submitting your transcript(s). Information for requesting a transcript from the University Registrar can be found at <https://www.registrar.psu.edu/transcripts/transcripts.cfm>.
  - As applicable, please inquire with other institutions of higher education for transcripts that reflect coursework taken outside of the Penn State system.
  - **Given the time necessary for ANY institutions registrar's office to process, and mail transcripts, it is strongly recommended that students complete this action ASAP.**
2. *Resume*
  - The resume should be limited to two (2) pages, and provide an overview of the experiences, and activities you have been engaged in over the course of the preceding four (4) to five (5) years. Additional detail regarding the resume is provided in this section of ATCAS.
3. *Personal Statement*
  - The personal statement should include why you are pursuing the major, and focus on how your abilities match well with the curriculum. It is also recommended that applicants preset a brief summary of short, and long-term goals relevant to athletic training.
4. *Verification of CPR/AED certification*
  - Applicants must provide a current copy of their valid CPR/AED certification (or equivalent), which may be satisfied as part of KINES 233 "Emergency Care in Athletic Training". Dr Smith, course instructor, is able to provide this information directly to students.
5. *Clinical Education Parameters on Student Health, Technical Standards, and Practicum Attendance*
  - Applicants must download, review, and sign this form, which is accessible at [https://hhd.psu.edu/sites/default/files/media/kines/files/2017\\_Clin\\_Ed\\_Parameters\\_-\\_Health\\_Tech\\_Standards\\_Attendance.pdf](https://hhd.psu.edu/sites/default/files/media/kines/files/2017_Clin_Ed_Parameters_-_Health_Tech_Standards_Attendance.pdf). After signing this form, applicants must upload the endorsed document to the applicable section in ATCAS.

A helpful resource for navigating through ATCAS (e.g. general instructions, frequently asked questions, etc.) can be found at: <http://help.unicas.com:8888/atcasHelpPages/instructions/index.html>, or by calling 617-612-2075. Additionally, a Penn State-based tutorial for completing the application through ATCAS is found at [https://hhd.psu.edu/sites/default/files/media/kines/files/Penn\\_State\\_ATCAS\\_Tutorial1.pdf](https://hhd.psu.edu/sites/default/files/media/kines/files/Penn_State_ATCAS_Tutorial1.pdf); **it is strongly recommended that students use this tutorial as a guide in completing the application.**

Upon preliminary review of your completed application, you will be notified of a potential invitation to interview with our faculty, preceptors, and associated personnel for consideration of admission to the major. **Please note that the online application portal closes on Friday, November 16, 2018;** therefore, please plan accordingly.

**Students may not apply past this deadline, and will not be considered for admission; NO exceptions.** Incomplete applications are NOT be eligible for review, and therefore applicants will NOT be considered for admission.

Applicants should be aware that admission to the Athletic Training Major is competitive, highly selective, and based on a formally structured application process. Successfully completing the major prerequisites does NOT guarantee admission to the Athletic Training degree program

For questions about the Athletic Training Major, or the application process, please contact the Athletic Training Major Office at:

Department of Kinesiology  
276 Recreation Building  
Pennsylvania State University  
University Park, PA 16802  
814-863-0442 | [cab408@psu.edu](mailto:cab408@psu.edu)

On behalf of the Department of Kinesiology, we appreciate your time, and attention to this letter, and wish you success in your studies!

Thank you,



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Giampietro L Vairo, PhD, ATC  
Clinical Associate Professor of Kinesiology, and Orthopaedics & Rehabilitation  
Program Director | Clinical Education Coordinator, Athletic Training Major  
Department of Kinesiology, College of Health and Human Development  
The Pennsylvania State University  
Tel: 814-865-2725 | Fax: 814-865-7936 | [www.personal.psu.edu/glv103](http://www.personal.psu.edu/glv103)