

# College of Health and Human Development

## Sabbatical Leave Eligibility

Faculty Member: \_\_\_\_\_

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Tenured professor or associate professor

Title: \_\_\_\_\_

Tenure Date: \_\_\_\_\_

Served the University for a minimum of six contract years of full-time service (tenure/tenure track position) from date of hire. A full contract year is based on the weeks of service specified in an individual's Memorandum of Service.

Eligible after 6 complete contract (July 1 - June 30) years

Six complete contract years applies to hire date in tenure/tenure track position and/or previous sabbatical date.

Years of credit towards tenure do not count towards determining sabbatical eligibility

Faculty hired with immediate tenure and faculty awarded early tenure must complete 6 years before being eligible

Partial years [i.e. returns January 1] do not count towards 6 year requirement

Hired: \_\_\_\_\_ Years of Service: \_\_\_\_\_

Time spent on any type of leave of absence is not counted as full-time service.

Leave of Absence \_\_\_\_\_ to \_\_\_\_\_

Eligible for a subsequent sabbatical leave six years after returning from previous sabbatical

Previous Sabbatical: \_\_\_\_\_ to \_\_\_\_\_

Year 1 July \_\_\_\_ - June \_\_\_\_      Year 4 July \_\_\_\_ - June \_\_\_\_

Year 2 July \_\_\_\_ - June \_\_\_\_      Year 5 July \_\_\_\_ - June \_\_\_\_

Year 3 July \_\_\_\_ - June \_\_\_\_      Year 6 July \_\_\_\_ - June \_\_\_\_