HPA-APG Board Meeting Minutes  
March 16, 2017  
4:00 pm – 4:30 pm

Telephone Roll Call

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<th>Name</th>
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<td><strong>Officers</strong></td>
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<td><strong>HHD/HPA/MHA Liaisons</strong></td>
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<tr>
<td>Joe Thear</td>
<td>X</td>
<td>Marianne Hillemeier</td>
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<tr>
<td>Kevin Lynch</td>
<td>X</td>
<td>Susan Sanders</td>
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<td>Ashley Harris</td>
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<td>Joe Dionisio</td>
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<td>Jonathan Arthur</td>
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<td>Kristi Stoehr</td>
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<td>Megan Brosious</td>
<td>X</td>
<td>Kirstin McKenzie</td>
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<td>Debra Price</td>
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<td>Lisa Tzanakis</td>
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<td>Chris Gada</td>
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<td><strong>Committee Chairs</strong></td>
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<td>Jackie Caniglia</td>
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<td>Sarah Sezer</td>
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<td>Heather Haefner</td>
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<td>Lynn Poulus</td>
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<td>Rob Tarle</td>
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<td>Marcy Dzwill</td>
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<td>Zach Henderson</td>
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<td>Teri Howes</td>
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**President’s Welcome**

Joe Thear welcomed all participants to the meeting and provided the following updates:

1. Joe announced that there are four new members of the HPA APG that are interested in participating in ongoing activities including: Lynn Poulus, Evelyn Tyan, Sara Zabar, Rob Tarle.

2. Joe reminded everyone about the new pilot project that the HHD alumni office is working on that Abby Diehl the Assistant Dean for Alumni Relations and Special Projects with the College of Health and Human Development discussed last month. HHD was asked to pilot a virtual mentoring platform, called PeopleGrove, along with the Penn State World Campus and the Penn State Alumni Association. HHD is using this platform to test alumni-to-alumni virtual mentoring, and decided to start with HPA alumni only! They are looking both for more “seasoned” alumni to serve as mentors, and for young alumni or alumni who are making a career change to be mentees. They will be matching mentors/mentees in mid-March, and the official mentoring
program will run from late March to late June. Alumni can informally network with each other on the platform at any time.

3. Joe brought a motion to the floor to proceed with the HPA APG to support efforts to raise funds for a future endowment as previously discussed during our BOARD meetings. This would be an announcement to be made in celebrating our major’s 50th anniversary.

After a committee meeting, further discussions with the College of HHD Development Office and some potential donors the HPA APG has scaled back our goal from original discussions. Those original discussions surrounded raising $50,000 to establish an endowed scholarship. The HPA APG has opted to support a lesser amount—$20,000 for an endowed annual gift vs. a formal scholarship and these are the details:

- The minimum required to establish an endowed award is $20,000.
- At least half of this amount, $10,000, must be secured in commitments or pledges before a group fundraising initiative out to all alums can officially be launched. This would be done with the assistance of the HHD Dev. Office.
- At that time, our APG would have five years to raise the additional required $10,000. Once the fund reaches at least $20,000, approximately 4.5% is awardable each year. This annual award could be given as one award, or the amount could be divided into multiple awards.
- If the additional $10,000 is not raised in the five-year period, the money that has been collected will be awarded annually until the fund is depleted.

The committee has met with a few alums of the program and most seem interested, but want more details before they would commit to any amount. Joe feels very confident that we could get a few larger commitments to raise the required $10,000 and then look to the alums for the remaining portion via a group fundraiser.

The motion was approved. The board will begin to determine how the award/awards will be set up, criteria, etc.

4. The Undergraduate HPA Mentoring event matching 30 pairs of students/mentors was held on Saturday, February 25, 2017 at the Nittany Lion Inn with great success.

5. 2017 Upcoming event reminders:
   a. Last day of classes for Spring Semester is April 24
   b. Spring Commencement will be on May 6
   c. The College of HHD Alumni Board of Directors will hold its SPRING 2017 Board meeting on 3/24-25 at the University Park Campus. Our President Joe Thear will be representing our APG at this meeting.
   d. The MHA mentoring weekend Friday, September 22 – Saturday, September 23.
6. Joe asked the board to start thinking about roles and officer positions. Current positions are set to expire in June 2017. Several members have expressed interest in continuing in their roles for another two-year term. This will be an agenda item for next month’s meeting.

Student Representative and Department Updates

1. Kirstin McKenzie, the graduate representative updated that two teams are being sent to the 2017 Ohio State University Healthcare Case Competition on March 31, 2017. Additionally, the first year graduate students are finalizing fellowship positions for the summer of 2017.

2. Marianne Hillemeier, HPA Department Head, provided the following update:
   - The department continues to be busy with the search for a new department head. A candidate is coming to campus on Friday, March 17 for a second visit.
   - The department has extended offers to two junior professor.

3. Susan Sanders, MHA Program Coordinator, provided the following update:
   - The first year MHA students are busy finalizing their summer fellowship.
   - The second year MHA students are continuing to finalize positions for post-graduation.
   - Students participated in the University of Alabama’s Health Administration Case Completion on February 22 – 24 but were unable to advance past the first round.
   - Admissions for the fall 2017 cohort are still in process. Currently they class as 10 students committed and four offers are outstanding.

Mentoring Committee Update:

The Undergraduate HPA Mentoring event was held on Saturday, February 25, 2017 with great success.

Awards/Nominations Committee Update

No formal update.

Communications Committee Update:

The committee continues to finalize the content for the 2017 newsletter. The goal is to publish the newsletter in late April or early May 2017.

Social/Professional Committee Update

The committee hosted a successful event in New York City on February, 28. The next event will be May 18 in Washington, DC.

Next HPA APG call is Wednesday, April 12 @ 4 pm