



PASS - PENN STATE ACCESS ACCOUNT STORAGE SPACE

- **What is PASS?**

Penn State Access Account Storage Space (PASS) provides universally-accessible disk space/file storage space for use by anyone an active Penn State Access Account.

- **Are there various offerings of PASS?**

Yes, two: personal and departmental.

- **How much personal space do I get?**

You start with a 500MB allocation, but can increase this to 10GB at <https://www.work.psu.edu/>. There is no charge for up to 10GB of personal space. You can purchase more personal PASS space as described below in “How do I purchase departmental PASS”.

- **How much departmental space can I get?**

Departmental PASS is sold by the gigabyte. The current cost is \$0.08/GB/month. The College is developing a plan to provide some amount of departmental PASS to interested parties in CHHD at no charge. More info will be available on this when we get closer to migrating projects to departmental PASS.

- **Can we store project data on PASS?**

Yes. You would store this type of data in the departmental PASS.

- **How do I purchase departmental PASS?**

Before the College migrates project and group spaces to PASS, we will develop best practices for you to follow on purchasing and setting up PASS departmental space. This will

allow ISS to have a backup role in administering your spaces, like we do now, in times of need.

General information on obtaining an ITS charge account and purchasing departmental PASS is at <http://aset.its.psu.edu/accounts/dept.html> if you are interested in purchasing your own space now.

- **Who controls the permissions on departmental PASS?**

You as the owner use the UMG interface located [here](#) and the PASS Explorer located [here](#) to manage your departmental PASS. Access control is best done via groups (UMG).

- **Who adds personnel to my departmental PASS?**

You do via the [UMG interface](#).

- **Who controls the access level of personnel on my departmental PASS?**

You do via [Pass Explorer](#). With the Explorer you can set read, read/write, or full control to your files and folders on a per user basis.

- **Will people who work in other departments on campus be able to access my departmental PASS?**

Yes, if you want them to. You control access via group membership using [UMG interface](#).

- **Will people I work with be able to access files in my personal PASS?**

Yes, if you want them to. You control access using the [PASS Explorer](#).

- **Will people with Friends of Penn State Accounts be able to access PASS?**

No.

- **Can Short Term Access Account (STAA) holders use PASS?**

Yes, but slim STAA's do not get their own personal PASS. Both can access PASS.

- **How often is PASS backed up?**

[Tivoli Storage Manager \(TSM\)](#) is used to back up PASS. Backups are performed once daily.

Additionally the backup policy for PASS is set that the active versions do not expire, but the

last inactive is deleted after 365 days and all other inactive versions are deleted after 180 days.

- **If I inadvertently delete a file in PASS how do I recover it?**

Send a request to itshelp@psu.edu or helpdesk@psu.edu

- **If I inadvertently store a corrupted or infected file on PASS should I be concerned?**

Since files at rest are not capable of corrupting the system they are contained in, there is no need to be alarmed. Once this file is accessed and used on your local PC, you may cause your PC to become infected.

- **I currently work directly from the server to update documents. Will that still be possible with PASS?**

Absolutely! Accessing PASS files is no different than accessing local files on your computer. Once PASS is mapped as a drive on your PC, working with the files stored there is no different than working with files stored on our file servers or your local hard drive. You can make folders, copy and paste, etc. You may experience performance issues depending on the network utilization.

- **What will happen to the current CHHD file servers?**

They will be phased out over the next 3 years. This will provide a substantial cost savings for the College and enable our system administrators to concentrate on more important network and desktop security initiatives.