College of Health and Human Development
COMMENCEMENT ATTENDANCE REQUEST

Requests will only be approved if you are within 1 semester of graduation and have no more than 8 credits or 2 courses to complete.

Student Name: _____________________________________________________

Student PSU ID Number: _____________________________________________________

PSU E-mail: _____________________________________________________

Commencement Attendance: FA ____ SP ____ SU ____ YEAR ____

Actual Graduation Semester* SEMESTER____ YEAR____

Reason for the request (continue on back if necessary):
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

List the course(s) remaining for degree completion.

____________  ____________  ____________

Student Signature/Date: _____________________________________________________
(Signature)  (Date)

RETURN THIS COMPLETED REQUEST & A COPY OF YOUR DEGREE AUDIT TO YOUR ACADEMIC ADVISER AT LEAST 4 WEEKS PRIOR TO COMMENCEMENT.

You will receive an email confirmation from the CHHD Records Manager, Rhonda Spychalski, if your request is approved.

REMINDER: Activate your intent-to-graduate during the first two weeks of your final semester using the “Applying for Graduation” application on LionPath under My Academics in the Student Center. For specific activation dates see the academic calendar on the Penn State Registrar’s webpage: http://registrar.psu.edu/academic_calendar/calendar_index.cfm .

OFFICE USE ONLY:

Department Signature/Date: ________________________ _________________
(Signature)    (Date)

January 2017